

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
July 11, 2013

Present were: Managers Gene Tiedemann, LeRoy Ose, Albert Mandt, Lee Coe, Dale M. Nelson, Orville Knott and Les Torgerson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Sparby.

The Board reviewed the agenda. A motion was made by Mandt, seconded by Torgerson, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Knott, seconded by Ose, to dispense reading of the June 27, 2013 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated July 10, 2013. Administrator Jesme stated that he would like to include in the Financial Report a bill from GT Seeding in the amount of \$4,250.00. Motion by Knott, seconded by Tiedemann, and passed by unanimous vote that the Board approve the Financial Report with the addition of GT Seeding invoice and Investment Summary dated July 10, 2013. Motion carried.

The Board reviewed a letter from Bygland Township in regard to township roads being washed out or underwater during spring runoff events. Bygland Township stated that since the District improved Polk County Ditch 53, RLWD Ditch 12, Project No. 169, virtually every spring township roads have received damaged due to the widening of the channel and enlarged culverts. Engineer Nate Dalager, HDR Engineering, Inc. stated that the outlet of Red Lake Watershed District Ditch outlets into a coulee which was deemed to be an adequate outlet. Dalager stated that several township roads cross through the coulee, and questions whether the township roads are adequate. This area had a substantial spring runoff events this year but Dalager wondered how that runoff could affect the township road since the channel/coulee is so large in comparison to the improved legal drainage system. Dalager stated that it is possible that the culverts were frozen or plugged by snow therefore causing the water to go over the township road in the spring and washes the road out. It was the consensus of the Board to have Administrator Jesme and Engineer Dalager meet with Bygland Township to discuss culvert sizing through the Districts permitting process.

Nathan Nordlund, Clearwater SWCD presented information on two sites for shoreline restoration on Pine Lake. Nordlund stated that Clearwater SWCD received a Clean Water Fund Grant to rock riprap both sites, with the installation of a buffer strip on one site. Nordlund stated that ice action is causing erosion along the shoreline. Each landowner will pay 25% of the project cost, and requested that the District cost share 25%, in the amount of \$2,875.00. Motion by Torgerson, seconded by Ose, to approve the request of the Clearwater SWCD for cost share in the amount of \$2,875.00 for shoreline restoration at two sites on Pine Lake from the 2013 Erosion Control Funds, RLWD Project No. 164. Motion carried.

Nathan Nordlund stated that the overflow culvert was installed in Eddy Township as requested by the Board. The District helped cost share as part of the 2011 Erosion Control Funds, RLWD Project No. 164.

At 9:30 a.m., the final payment hearing for Spruce Valley Corporation concerning the construction of the Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171A was called to order. Present at the hearing was Engineer Nate Dalager, HDR Engineering, Inc. President Nelson stated that the hearing had been properly advertised. Discussion regarding the final payment request was had and the opportunity for public comment was given. There was no one in attendance objecting to the final payment. Administrator Jesme stated that Border State Bank contacted him in regard to damages to their water sprinkler system during construction. Jesme requested that the Board include a \$500 payment to Border State Bank for repair of the sprinkler system as part of the Final Payment Hearing. Motion by Coe, seconded by Mandt, to approve the \$500 payment to Border State Bank and the final payment in the amount of \$16,860.50 to Spruce Valley Corporation for the construction of the Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171A. Motion carried. The hearing was videotaped and is on file at the RLWD office.

The Board reviewed a letter from Attorney Kurt Deter in regard to the construction of the Brandt Channel, RLWD Ditch 15, Project No. 175. Engineer Nate Dalager, HDR Engineering, Inc. presented an Addendum to the Detailed Survey Report for the Brandt Channel, RLWD Ditch 15, Project No. 175. The addendum provided a cost estimate for a new ditch establishment alternative having a 5-year frequency design capacity. Dalager stated that in the Addendum, it is his recommendation that the Board proceed with a 10 Year event rather than the 5 Year event. Administrator Jesme presented a comparison estimate of what the landowners cost would be from a 10 Year design to a 5 Year design.

Pat Downs with the Red River Retention Authority was present to discuss his work with Minnesota and North Dakota to complete a Comprehensive Plan to identify potential water retention sites on both sides of the Red River. Downs stated that North Dakota is looking at every feasible site, whereas, Minnesota is looking at sites with a 20% Flood Retention. The Red River Retention Authority was formed through the Red River Watershed Management Board and the North Dakota Water Commission with the goal of flood control along the Red River.

The River Explorers 2013 Summer Session will be held July 30-31, 2013 at the University of Minnesota-Crookston. Administrator Jesme requested that the District pay for expenses and registration fees for the River Watch teachers to attend. Motion by Tiedemann, seconded by Mandt, to approve paying for all costs and registration fees for the River Watch teachers to attend the River Explorers 2013 Summer Session. Motion carried.

The Board reviewed the Red River Watershed Management Board Technical Advisory Tile Drainage System recommendations. Engineer Nate Dalager stated that the Red River Retention Authority also commissioned a study on Tile Drainage that included approximately 25 individuals that released briefing papers that provided broad recommendations for tile drainage. Discussion was held on various options in regarding to permitting tile drainage. It was the recommendation of the Board, to have Administrator Jesme obtain various watershed district rules and regulations on tile drainage and report back to the Board.

Administrator Jesme stated that the International Water Institute is working on a Watershed Planning Tool (WPT) to allow individuals to locate an area and determine the drainage area and acre feet of storage within that area. Chuck Fritz has requested a planning meeting at the District office on July 18, 2013 at 10:00 a.m. to give a presentation on the WPT. It was the consensus of the Board, that if Board members wish to attend the meeting, today's meeting could be adjourned to July 18th to allow the Board to attend.

Administrator Jesme stated that the Grand Marais Creek Joints Powers Board Public Official Liability Insurance was renewed.

The Board reviewed the permits for approval. Motion by Tiedemann, seconded by Knott, to approve the following permits with conditions stated on the permit: Permit No. 13053, Paul Engelstad, Parnell Township, Polk County; No. 13055, 13056 and 13057, Gully Township, Polk County; No. 13058, James Rondorf, Rocksbury Township, Pennington County; No. 13059, Pennington County Highway Department, Smiley Township; No. 13060, Kendall Jensen, Norden Township, Pennington County; No. 13061, Kirk Luckow, Fanny Township, Polk County; No. 13062, Brian Peterson, North Township, Pennington County; No. 13063, Clearwater County Highway Department, Nora Township; No. 13064, Lawrence Knott, Browns Creek Township, Red Lake County; No. 13065, Perry Farms, Inc., Parnell Township, Polk County; and No. 13066, Dale M. Nelson, Rocksbury Township, Pennington County. Motion carried with Manager Nelson abstaining.

The Board discussed the 2014 Budget and Salary schedule. It was the consensus of the Board that the Budget and Salary Committee will meet after the July 25, 2013 meeting to review the 2014 Budget and Salary.

Administrators Update:

- Manager Knott and Jesme will attend the RRWMB meeting held in Roseau on July 16th. A tour of the Hay Creek-Norland Impoundment Project will also take place. Jesme attended a Rules and Regulations Committee meeting on July 8. Included in the packet were the handouts covered at the meeting.
- Staff member Loren Sanderson has been asked to attend the Marshall/Beltrami County Joint Ditch Meeting to discuss the Moose River Impoundment on July 15, 2013 at 9:30 a.m. in Grygla.
- Contract Award documents have been sent to Davidson Construction, Inc. for the construction of the Grand Marais Creek Outlet Restoration Project. The contractor intends to start construction mid August.
- The City of Fosston accepted the District's offer to purchase .186 acres of wetland banking credits from District for the City of Fosston Wetland Mitigation Banking Program at a cost of \$12,149 per acre which is \$2,259.71. These acres will be taken from the Wetland Bank Account #1504 (Louisville Parnell Parcel A).
- Included in the packet is a May 2013 Water Quality Report.

Red Lake Watershed District

July 11, 2013

Page 4 of 4

Legal Counsel Sparby stated that he had met with Administrator Jesme and staff member Loren Sanderson to discuss concerns by landowner Joann Ferring. Sparby will draft a letter to be sent to Ferring and Kameron Harstad.

Manager Coe discussed a letter from MAWD regarding an Awards Committee. Coe stated he felt the Thief River Falls FDR Project would be a good project to submit. Administrator Jesme will work on the submittal.

Manager Knott discussed haying/mowing RLWD Ditch 10, Project No. 161.

Motion by Mandt, seconded by Ose, to adjourn the meeting to July 18, 2013 at 10:00 a.m. at the Red Lake Watershed District office to allow the Board to attend the Project Planning Tool presentation. Motion carried.



LeRoy Ose, Secretary